

## **Fall Forum 2009 Abstract Submission Guidelines**

Students are invited to submit descriptions of community-based health projects they have done with underserved populations for this year's Fall Forum. Undergraduate, graduate, and professional program students from throughout Stanford are welcome to submit descriptions of their projects, and accepted students will be asked to show a poster of their work at the Fall Forum in October. Projects may be domestic or international.

Projects should have the following characteristics:

- Focused on an issue related to health.
- Performed in conjunction with a partner in the community.
- Targeted a traditionally underserved segment of the population.

### **Abstract Guidelines**

Abstracts must be received by Friday, September 25, 2009. To submit an abstract, please visit: [https://med.stanford.edu/survey/09fallforum\\_abstracts](https://med.stanford.edu/survey/09fallforum_abstracts).

Please provide a brief summary of your project that includes the following information:

- **Community Partner:** Information about community partner (mission, vision, program areas, and the population they serve) and your project description.
- **Arrangement:** Use one to two paragraphs. In general the abstract should include: a short background/needs assessment, objectives, method, approach, outcomes, reflections/lessons learned, implications, recommendations.
- **Graphics:** Do not use charts, diagrams, or tables.
- **Abbreviations/acronyms:** Please define all initially except those commonly used.
- **Length:** Stay under 250 words and/or half page (using 12 pt Aria font).
- **Funding:** Acknowledge funding source in separate final sentence in italics (e.g., *Funding provided by the Stanford Medical Scholars Fellowship Program*).

If you have any questions or concerns, please contact Dinah Arumainaygam at [dinaha@stanford.edu](mailto:dinaha@stanford.edu) or Vinca Chow at [ychow@stanford.edu](mailto:ychow@stanford.edu).